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| William H. Weiskopf 14607 West 62nd Avenue  Arvada, CO 80004  Phone: 720-663-9455  william@weiskopf.me | INVOICE |
| Date: March 21, 2014 |

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| To: InSITE Selection Services  c/o Michael Cousineau  9333 Jennings Road  Morrison, CO  80465 |  | |
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| TERMS |
| Due on receipt |

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| DESCRIPTION | TOTAL |
| Support for Cindy McKeown (4hr 7min, 1hr 31min, 18min). Setup Outlook on desktop, Surface, and iPhone. Fixed Outlook on desktop. Fixed desktop connection issues. | 94.93 |
| Support for Stacey Cousineau (20 min, 33 min). Fixed Outlook problems on both iMacs; seems the send settings became tweaked so that they wouldn’t authenticate. | 14.13 |
| Support for Michael Cousineau (1 hr). Looking into Excel spreadsheet sluggishness; appears to be a natural product of continuous resaving in Office programs; fix proposed. | 16.00 |
| SUBTOTAL | 125.06 |
| Credit | 0.00 |
| TOTAL due | 125.06 |

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| Make all checks payable to: William H. Weiskopf  If you have any questions concerning this invoice, email william@weiskopf.me or call 720-663-9455 |
| Thank you for your business! |